

Mount Carmel College of Nursing
at Fairfield Medical Center
Application for Admission
2012-13 Academic Year
www.mccn.edu



dream it. dare it. do it.


a
career
in
nursing




MOUNT CARMEL
College of Nursing



MCCN College Profile

Mount Carmel College of Nursing (MCCN) is a private, specialized institution of higher education offering a Bachelor of Science in Nursing (BSN) degree, a Master of Science (MS) in Adult Health, Nursing Education, Nursing Administration, and Family Nurse Practitioner, an RN-BSN Completion Program, a Second Degree Accelerated Program (BSN), and a division of Continuing Education.

Founded in 1903 by the Congregation of the Sisters of the Holy Cross, Mount Carmel offers a focus on nursing practice, direct entry into the nursing program, small classes, one-on-one instruction and the opportunity to form lifelong friendships. A variety of co-curricular activities exist to enrich the college experience.

Mount Carmel College of Nursing is a subsidiary of Mount Carmel Health and boasts one of the largest undergraduate nursing programs among all Ohio private colleges with nursing programs. The learning is enhanced by experiences and opportunities made possible by our inclusion in Mount Carmel Health System, an integrated delivery system.

The College is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools (www.hlcommission.org) and the nursing program is accredited by the Commission on Collegiate Nursing Education.



**Mount Carmel College of Nursing
Undergraduate Admission
Procedures**

Mount Carmel College of Nursing (MCCN) has a modified rolling admissions process. **You are strongly encouraged to apply early. Although application review begins in October, documents submitted after the listed dates may be considered by the Admissions Committee depending on available space.** Applicants who meet the MCCN requirements and who submit each of the documents listed below will be reviewed by the Admissions Committee and a decision will be rendered in writing. Please review the following information about the decision notification dates.

- Applicants who submit documents by November 1 for Spring Semester/ Winter Quarter (January) will be notified of their status in writing in early December. **(very limited space)**
- Applicants who submit documents by April 1 for Fall Semester/Quarter at FMC will be notified in writing in early May.

Admission Requirements:

- Completion of each high school course listed below with a minimum grade of "C". If a grade of "C" was not achieved in the listed courses, the applicant is required to complete these courses at the collegiate level and earn a grade of "C" or better.
 - o College Preparatory English (4 units)
 - o College Preparatory Math (3 units including Algebra II)
 - o Laboratory Sciences (3 units - 1 unit must be a Chemistry credit and 1 unit must be a Biology credit)
 - o Social Science (3 units)
 - o Foreign Language (2 units), **(sign language will be accepted)**
 - o Visual or Performing Art (1 unit)
- High school students with a cumulative grade point average (GPA) of 3.0 or higher (or GED) or College graduates or transfer students with a cumulative GPA of 2.8 or higher in all combined college coursework.
- Transfer applicants must meet the above requirements. College courses will be evaluated for transfer credit. Students must be admitted to MCCN before courses will transfer. Class level will be determined based on satisfactory completion of prerequisite/

co-requisite courses in the MCCN curriculum instead of total credits earned.

- **Standardized Test Scores:** You are required to take the ACT or SAT unless you have been graduated from high school for more than five years or you have 30 hours or more of college credit. MCCN codes are as follows: **ACT: 3297 and SAT Code 1502.** (Test scores on high school transcripts will be accepted. Recommended ACT score 20, SAT score 950)
- **TOEFL Scores (if applicable):** The ability to understand, read, speak and write English effectively is essential for all MCCN students. For students whom English is not the NATIVE language, the Test of English as a Foreign Language (TOEFL) is required. A score of 550 on the paper-based TOEFL, 213 on the computer-based TOEFL, or 79-80 on the internet based test (IBT) is required for admission. The MCCN Testing Code is **1502.** **Note:** TOEFL scores are valid two (2) years from test date. **NOTE: The Admission Committee reserves the right to require additional information.**

Submit The Following Documents To Complete The Application Process:

- **Application for Admission:** Complete and sign. **An incomplete and/or unsigned application will be returned to the applicant.**
- **Application Fee:** Non-refundable, one-time \$30 application fee (check or money order made payable to Mount Carmel College of Nursing) must accompany application.
- **Essay (300 words or less typed):** Select one topic from below. Content, grammar and punctuation will be evaluated.
 1. Share your plans or future goals after you graduate from MCCN.
 2. Elaborate on characteristics you see in an excellent health care professional.
 3. What is the greatest risk you have taken and what did you learn as a result of it?
- **Essay 2:** (only if applicable) Some students experience personal or professional hardships or other extenuating circumstances which negatively impact academic

performance. If you choose to do so, you may submit a 150 word or less essay that addresses any downtrends or drops in your academic history.

- **Activities/Interests Resume:** Please include a typed document highlighting employment, community service, athletics, hobbies, interests, and awards.
- **High School Transcript:** Ask your high school guidance office to send an official transcript directly to Mount Carmel College of Nursing, Admission Office. **(TRANSFER STUDENTS ARE REQUIRED TO SUBMIT OFFICIAL HIGH SCHOOL TRANSCRIPTS EVEN IF THEY HAVE COLLEGE CREDIT OR AN EARNED COLLEGE DEGREE.)**
- **GED Scores:** (if applicable) Send official scores to Mount Carmel College of Nursing Office of Admissions, as well as official high school transcript of courses taken prior to leaving high school.
- **College University Transcript:** (if applicable) Contact each college/ university attended to request that an official transcript be sent to MCCN. No copies or faxed transcripts will be accepted.
- **STANDARDIZED TEST SCORES:** ACT or SAT (refer to admission requirements).
- **COPY OF VISA OR PERMANENT RESIDENT CARD AND TOEFL SCORES:** (if applicable). **NOTE: MCCN is not able to assist students whose Visa requires I-20 documentation. MCCN is not an I-20 granting institution.**
- International transcripts must be evaluated by the World Education Services (WES). **NOTE: All applicants will be notified in writing once all of the application materials have been received.**

If you have any questions regarding the admissions process, you can visit our website www.mccn.edu, or call the Office of Admissions and Recruitment at 614-234-4CON or 1-800-556-6942 or send an email to mccnadmisions@mchs.com. The hours of operation for the Admissions Office are Monday through Friday between 9:00 a.m and 5:00 p.m.

Home School Admission Policy

Current college admission policy requires that freshman admission candidates possess a high school diploma from a

chartered secondary school or a Certificate of Equivalence earned by successful completion of the GED (General Educational Development) test.

For students who are home schooled, the following requirements apply for freshman consideration:

- Application: Be sure to indicate "home-schooled" in the section of the application for name of high school.
- Application fee of \$30.00
- Essay Topic (Select one of the three outlined in the application)
- Activities & Interest Resume
- Submit a personal statement discussing academic preparation and detailing any unique experiences, academic or otherwise, which speak to the student's preparation for college.
- Submit written verification from the appropriate school district that the student has been excused from compulsory attendance for home education (signed by the school district superintendent).
- Submit results of ACT or SAT as you begin the application process to Mount Carmel College of Nursing, please pay attention to the guidelines listed below. Depending on the type of applicant, the following materials will need to be submitted, with recommended scores of at least ACT composite 20 or SAT total of 950
- Submit a transcript or written list, with grades, verifying that the student received the following instruction:
 - 4 English courses
 - 3 Math courses (including Algebra II)
 - 3 Laboratory science courses (including Chemistry and Biology)
 - 3 Social science courses
 - 2 Foreign language courses
 - 1 Visual or performing art course
- Submit home school course content descriptions (i.e. syllabi) along with a list of textbooks or other basic teaching materials.
- Official GED score report
- If the student has taken college courses, provide college transcript
- Submit one letter of recommendation from either a coach, employer, pastor, sponsor of an extracurricular activity, or teacher of any kind of private instruction (e.g. music lessons, etc.)

All application materials must be received by the regular freshman application deadline of April 1st.

Note: Non-Ohio residents must follow the above requirements regardless of home state guidelines

Note: The transcript or written list of courses taken must be signed by the school certifier and notarized.

Note: If, due to extenuating circumstances, official records cannot be obtained, the student may petition the Director of Admissions for an interview in order to be considered for admission.

Advanced Placement Credit Policy for Mount Carmel College of Nursing

Mount Carmel College of Nursing recognizes the Advanced Placement (AP) Examination Program of The College Board as an excellent way to earn college credit toward the baccalaureate degree. Currently, Mount Carmel will accept credit for the following subject area: English Language and Composition 3 or higher AP score fulfills the requirement for English Composition at MCCN.

Scores for all other subject areas are accepted at the discretion of MCCN. The awarding of AP credit is coordinated through the Admissions Office, which must have an official copy of the student's AP score report before credit/placement can be determined. Notation of AP work on a high school transcript will not suffice. To request a copy from the College Board, students can write to the address below indicating the year that the AP test was taken and the name of the test. They should request that the score report be sent to Mount Carmel College of Nursing.

AP Services
P.O. Box 6671
Princeton, NJ 08541-6671
Phone: toll free at (888) 308-0013

How Status is Determined at Mount Carmel College of Nursing

Mount Carmel College of Nursing (MCCN) offers students direct-entry into the nursing program upon acceptance. A MCCN student's status (freshman year-senior year) is determined based on the sequence of courses that he/she has successfully completed, as opposed to the number of credit hours that he/she has taken. (Please see the diagram.)

A student can start sophomore nursing courses only if he/she has completed the MCCN freshman curriculum even though he/she may have credit for courses in MCCN sophomore curriculum, junior curriculum and/or senior curriculum.

Spring Semester (January) admission is based on space, curriculum and overall academic performance. A limited number of eligible new students can enter MCCN at sophomore status or higher after current MCCN students are placed and available space is assessed. The majority of MCCN new students enter Fall Semester (August) at freshman status because there is more space available.

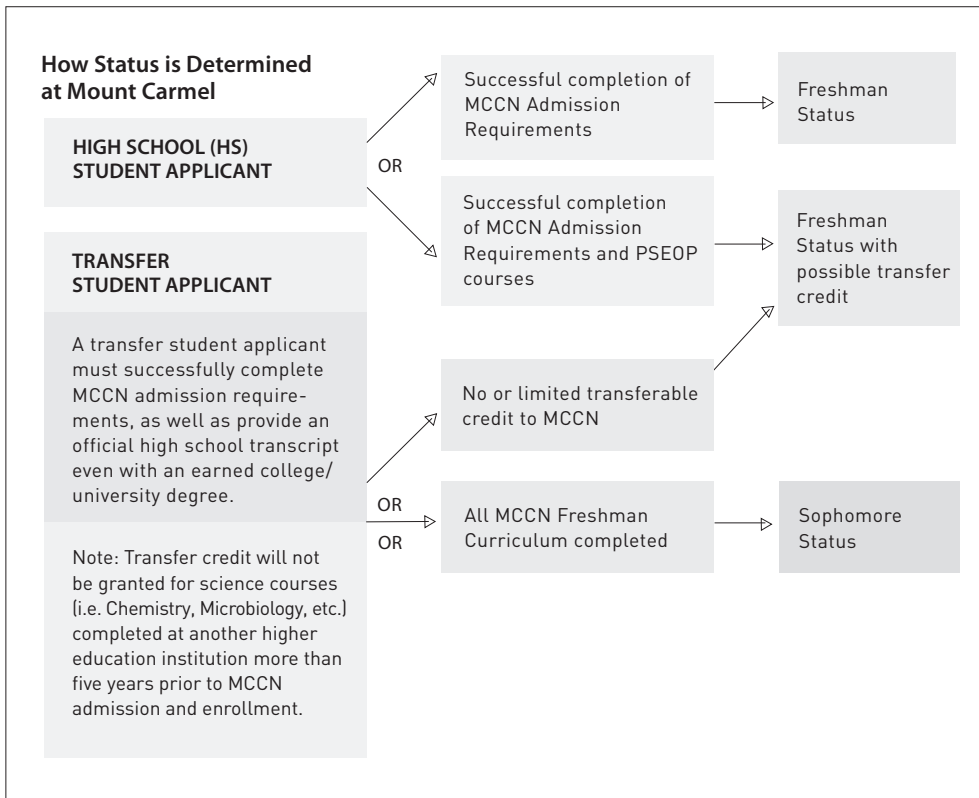
MCCN students need a minimum of 12 credit hours to have full-time status in the Fall and Spring Semester. The same applies for Summer Session.

If a student has transfer courses that are equivalent to any of the MCCN freshman, sophomore, junior and/or senior courses, transfer credit is granted. A student must have a grade of "C" or better in order for the course to transfer. However, the student's admission status may not change.

There is some flexibility with general education courses in order to maintain full-time status. For example, if a student has transfer credit for English and Psychology, which are in the MCCN first semester freshman curriculum, from another college/university then he/she could possibly enroll in Cultural Anthropology the second semester sophomore curriculum for full-time status in the freshman year. (A transfer applicant may use the MCCN curriculum sections to self-evaluate possible status based on his/her completed and/or pending collegiate level courses that are equivalent to the MCCN curriculum. An applicant must be admitted to MCCN for any transfer credit to be granted.)

However, the more credits a student transfers from another college/university the less likely he/she is to be full-time. If he/she is not full-time, one or more of the following situations could occur: 1) reduced options for certain financial aid/scholarships; 2) removal from parents' insurance, depending on student's age; 3) earlier repayment of student loans that may have already been incurred at a previous college/university.

(refer to chart on page 4)



Important Dates

Entering Semester	Application Due*
Fall	April 1st
Spring	November 1st

*All application materials must be postmarked by the due date. Materials postmarked after the deadline will not be accepted. Students are welcome to mail or hand deliver materials. Facsimiles are not permitted for transcripts.

Correspondence should be mailed to:

Mount Carmel College of Nursing
Office of Admissions
127 South Davis Avenue
Columbus, Ohio 43222

Your Fulfilling Career in the Nursing Profession Starts Here:



As you begin the application process to Mount Carmel College of Nursing, please pay attention to the guidelines listed below. Depending on the type of applicant, the following materials will need to be submitted.

High School Applicants	Transfer Applicants
<ul style="list-style-type: none"> ✓ Application ✓ Application Fee (\$30) ✓ Essay ✓ Resume ✓ High School Transcript ✓ ACT or SAT scores ✓ GED*** ✓ Copy of Visa or Permanent Resident Card (if applicable) <p>* Transfer or Advanced Placement applicants whose native language is not English are required to take and submit scores for the Test of English as a Foreign Language (TOEFL). The required score is a 79-80.</p> <p>** Transfer or Advanced Placement applicants who have taken course work or earned a degree abroad are required to have foreign credit evaluated by World Education Services (WES). To learn more about how to have international college credit evaluated, please visit www.wes.org.</p>	<ul style="list-style-type: none"> ✓ Application ✓ Application Fee (\$30) ✓ Essay ✓ Resume ✓ High School Transcript ✓ ACT or SAT scores (if less than 30 college credit hours or less than 5 years from graduating high school) ✓ College Transcript(s) ✓ TOEFL Scores* ✓ WES Evaluation** ✓ GED*** ✓ Copy of Visa or Permanent Resident Card (if applicable) <p>NOTE: All students applying to MCCN at Fairfield Medical Center must also complete the application process for Ohio University Lancaster. For questions, please contact Mount Carmel College of Nursing.</p>

*** Prospective students who have not completed high school are required to submit documentation that they have earned their GED. Please note that MCCN requires that students with a GED must successfully complete the required college preparatory course work with a grade of "C" or better. These courses can be taken at the college level.

Curriculum:

On Course for the Future

Freshman Curriculum

ADMN 110 College & Career Success	1	___
ADMN 111 College & Career Success	1	___
BIOS 130* Human Anatomy & Physiology I	4	___
BIOS 131* Human Anatomy & Physiology II	4	___
BIOS 201* Elementary Microbiology	3	___
CHEM 121* Fundamentals of Chemistry I	3	___
CHEM 122* Fundamentals of Chemistry II	3	___
CLWR 181* Introduction to Religion	3	___
ENG 151* Writing & Rhetoric I	4	___
PSY 101* General Psychology	3	___
SOC 101* Introduction to Sociology	3	___

Sophomore Curriculum

HLTH 202 Cultural Competency in Health Care	3	___
NURS 204 Foundations of Health Promotion and Health Assessment	5	___
NURS 205 Foundations of Caring Health Practices	6	___
NURS 206 Pharmacological Foundations of Caring Health Practices	4	___
NUTR 128* Introduction to Nutrition	4	___
PSYC 225 Human Growth & Development Across the Lifespan	3	___

SCIE 230 Physiologic Alterations I	3	___
SCIE 231 Physiologic Alterations II	3	___

Junior Curriculum

Elective* Humanities/Social Science Elective	3	___
HUMN 320 Ethical & Moral Issues	3	___
NURS 307 Caring Health Practices for the Developing Family	5	___
NURS 308 Caring Health Practices for Mental Health	5	___
NURS 309 Caring Health Practices for the Adult I	10	___
NURS 350x Nursing Seminar	2	___
NURS 361 Nursing Research	3	___
PSY 120* Elementary Statistical Reasoning	3	___

Senior Curriculum

Elective* Humanities/Social Science Elective (not required with credit for ADMN 110 & 111)	2	___
HLTH 416 Health Care Systems, Policy & Economics	3	___
NURS 350x Nursing Seminar	2	___
NURS 405 Caring Health Practices for the Adult II	5	___
NURS 406 Caring Health Practices for the Older Adult	5	___
NURS 407 Caring Health Practices for the Child & Family	5	___

NURS 408 Caring Health Practices in Transition to the Professional Role	5	___
NURS 421 Caring Health Perspectives in Community Health Nursing	4	___
NURS 422 Advanced Dynamics in Nursing Concepts	3	___

* Courses taken through partnership with Ohio University-Lancaster.

**MOUNT CARMEL COLLEGE OF NURSING
UNDERGRADUATE ADMISSION APPLICATION
Entering Freshman/Transfer Student for Fairfield**

ENTERING SEMESTER/SESSION: (check one)

- SPRING SEMESTER (January) - Very limited space
 FALL SEMESTER (AUGUST at Fairfield Medical Center; September for 1st year at Ohio University Lancaster)

HAVE YOU EVER APPLIED TO MOUNT CARMEL COLLEGE OF NURSING (MCCN) IN THE PAST?

- NO
 YES Year _____ (If you previously applied and paid your application fee, it is not required again.)

SOCIAL SECURITY NUMBER _____ - _____ - _____

LAST NAME _____ PREVIOUS NAME (S) if any _____

FIRST NAME _____ MIDDLE NAME _____ SUFFIX (e.g. Jr., II) _____

LOCAL ADDRESS _____

CITY _____ STATE _____ ZIP _____

PERMANENT ADDRESS (If different from local address) _____

APARTMENT NUMBER _____ P.O. BOX NUMBER _____

CITY _____ STATE _____ ZIP _____

COUNTY OF PERMANENT RESIDENCE _____ COUNTRY (IF OTHER THAN USA) _____

EMAIL ADDRESS _____

HOME PHONE _____ WORK PHONE _____

CELL PHONE _____ FAX _____

ARE YOU A (PLEASE CHECK ONE):

- U.S. CITIZEN PERMANENT RESIDENT (*provide copy of card*)
 NON-RESIDENT ALIEN (*Visa type and date of entry to U.S.*) _____
(Mount Carmel College of Nursing does not issue an I-20).

WHICH FACTOR MOST INFLUENCED YOUR DECISION TO APPLY TO MOUNT CARMEL? (CHOOSE ONE)

- ACADEMIC CURRICULUM CONTACT WITH CURRENT STUDENTS CONTACT WITH ALUMNI
 LOCATION OF CAMPUS CATHOLIC COLLEGE OVERALL REPUTATION
 OTHER _____

EMPLOYMENT

MAY WE CONTACT YOU AT WORK? YES NO SHIFT: DAY EVENING NIGHT

EMPLOYER'S NAME _____ DEPARTMENT _____

CITY _____ STATE _____ ZIP _____

TELEPHONE _____ FAX _____

EMERGENCY CONTACT INFORMATION

In case of an emergency please contact:

NAME _____ RELATIONSHIP TO APPLICANT _____

WORK PHONE (_____) _____ HOME PHONE (_____) _____ CELL PHONE (_____) _____ EMAIL ADDRESS _____

FOR REPORTING PURPOSES ONLY:

MARITAL STATUS:
 Unmarried Married

GENDER:
 Male Female

DATE OF BIRTH:
 _____ / _____ / _____

RACE/ETHNICITY:
 MCCN is asked by many, including the federal government, accrediting associations, college guides, newspapers, and our own college community, to describe the racial/ethnic backgrounds of our students. In order to respond to these requests, we ask you to answer the following two questions:

Do you consider yourself to be Hispanic/Latino?
 Yes No

In addition, select one or more of the following racial categories to describe yourself:

- American Indian or Alaska Native
 Asian
 Black or African American
 Native Hawaiian or Pacific Islander
 White

RELIGIOUS AFFILIATION:

- Please check one:
 Buddhist Muslim
 Catholic Protestant
 Greek Orthodox Other _____
 Hindu No Affiliation
 Jewish

Would you like to receive the forms for financial assistance consideration?
 Please note: Need-based financial assistance is only available to U.S. Citizens and Permanent Residents.

Yes No

LEGACY STATUS:

Are any family members MCCN Alumni?
 Yes No

If so, please list name(s):

(TEAR HERE AND KEEP PAGE FOR REFERENCE)

TESTING

Check test(s) you have taken or will take in the future

Test Dates

- American College Testing (ACT) Date 1 _____ Date 2 _____ Date 3 _____
- Scholastic Aptitude Test (SAT I) Date 1 _____ Date 2 _____ Date 3 _____
- Test of English as a Foreign Language (TOEFL) Date 1 _____ Date 2 _____ Date 3 _____

EDUCATION

High School _____ Address _____ City _____ State _____ Zip _____
 Telephone (_____) _____ Counselor _____ Month/Year of Graduation _____

HIGH SCHOOL GUIDANCE COUNSELOR SECTION (REQUIRED ONLY FOR HIGH SCHOOL STUDENTS)

The guidance counselor must complete this section.

Guidance Office Phone (_____) _____ Guidance Office Fax (_____) _____ Guidance Office E-mail _____
 High School CEEB Code _____ (six digits) High School Web Site _____

Please note whether this candidate has attended other secondary schools? Yes No
 If "yes", please list name(s) of institution(s) and year(s) attended

PLEASE LIST SENIOR YEAR COURSES IN PROGRESS IF NOT INCLUDED ON TRANSCRIPT AND INCLUDE FIRST MARKING PERIOD GRADES IF AVAILABLE AT TIME OF APPLICATION.

CUMULATIVE RANK _____ OUT OF _____
 BASED ON _____ SEMESTERS (WEIGHTED RANK PREFERRED)
 *CUMULATIVE GPA OVER 6 SEMESTERS _____ ON A
 _____ PT. SCALE (WEIGHTED GPA PREFERRED)
 CHECK HERE IF YOU DO NOT RANK

Signature _____
 Name (please print) _____
 Title _____ Date _____

Applicant must have a cumulative GPA of 3.0* or higher and have a minimum of a "C" in required course work for admission consideration.

If you are attending, have attended and/or graduated from a college or university, please complete the following:

Institution (Please list all institutions)	City/State	First-Last Dates of Attendance	Degree Earned
_____	_____ / _____	_____ - _____	_____
_____	_____ / _____	_____ - _____	_____
_____	_____ / _____	_____ - _____	_____
_____	_____ / _____	_____ - _____	_____
_____	_____ / _____	_____ - _____	_____
_____	_____ / _____	_____ - _____	_____
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_____	_____ / _____	_____ - _____	_____
_____	_____ / _____	_____ - _____	_____
_____	_____ / _____	_____ - _____	_____
_____	_____ / _____	_____ - _____	_____
_____	_____ / _____	_____ - _____	_____

If necessary attach paper.



COURSE ENROLLMENT

Please list all courses you are currently taking and/or planning to take before your planned semester of enrollment at Mount Carmel College of Nursing. If you make any changes or modifications to this list once you have submitted it, you must notify us immediately in writing (letter, fax, or e-mail) of the changes. **Failure to do so may jeopardize your acceptance at Mount Carmel.**

Course Number (ex: Bio 101)	Title of Course (ex: Intro to Bio)	Term/Quarter/Semester (ex: Fall, 2011/ Q)	Credit Hours (ex: 2 hours)	High School or College/University Name (ex: Empire High School or Empire College)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Note: If you have taken, are currently taking, or planning to take any nursing classes, you may be required to submit a course description and syllabus for each nursing course.

MUST CHECK ONE FOR EACH QUESTION:

Yes **No** The law regulating the practice of nursing states that the Ohio Board of Nursing may deny a convicted felon a license or the privilege of sitting for the examination [Section 4723.28 of the Revised Code]. Do you have a felony conviction record?

Yes **No** In addition, certain clinical agencies may deny clinical access to persons convicted of specific misdemeanors. Do you have a misdemeanor conviction record?

MUST BE READ AND SIGNED: I certify that I have provided accurate information in this application and that the essay and other materials submitted are my original/official work. I authorize the verification of my credentials for admission. Accordingly, I understand and agree that any misrepresentation or omission of facts in my application will justify the refusal of admission consideration, cancellation of admission and/or dismissal from the college. If I am admitted to Mount Carmel College of Nursing (MCCN), I understand and agree that the College may rescind my admission at any time prior to my enrollment in the event that I should engage in conduct or behavior which, in the judgment of the administration, would constitute a violation of the College's Code of Conduct. I agree that all information supplied in this application and in any documents received in connection with this application becomes and shall remain the property of MCCN and, except as required by law, I shall have no rights with respect to such documents or to the information contained therein. The college also reserves the right to revoke any degree or certification that it may have awarded in reliance on any information contained in my application materials for admission if it subsequently transpires that this information was fraudulent misrepresentation of fact.

Applicant's Signature (Required) _____ Date _____

Mount Carmel College of Nursing believes that certain functional abilities and performance standards are necessary for the safe practice of professional nursing. These include:

- the ability to see, hear, touch, smell and distinguish colors
- the ability to speak and write with accuracy, clarity and efficiency
- manual dexterity (gross and fine movements)
- the ability to learn, think critically, analyze, assess, solve problems, and reach judgement
- emotional stability and the ability to accept responsibility and accountability

Students will need to demonstrate satisfactory application of these functions and competencies during their course of study in nursing. Students should consider their ability to demonstrate these functions and competencies when applying for admission to Mount Carmel College of Nursing.